



Appointment Reschedule and No-Show Policy

Applicants are expected to arrive to their appointment promptly at the time scheduled. If an applicant needs to reschedule, they can do so up to 24 hours before their original scheduled appointment time at the case manager's discretion and availability. To be mindful of all applicants, an applicant can reschedule once before they will have to wait 1 week to be seen. If running late, the applicant should call the case manager to inform them of so. If no contact is made and the client is 30 minutes or more late OR does not show up, they are considered a no call no show to their appointment and will have to restart the application process to be seen by a case manager.

BUY FIX KEEP

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